

Jefferson County  
Parks Committee Minutes  
Monday, March 04, 2019

Committee members:   Tietz, Augie (Chair)                               Nass, Steve (Vice Chair)  
                                  Morse, Ed (Secretary)                               Lund, Kirk  
                                  Johns, Jeff

**1. Call to order**

Tietz called the meeting to order at 8:33 am.

**2. Roll call (establish a quorum)**

Parks Committee members present: Tietz, Johns, Morse, Lund, Nass

Parks Committee members absent:

Staff in attendance: Joe Nehmer, Kevin Wiesmann, Kaela Hutter, JR Klement, Ben Wehmeier, Blair Ward, Brian Udovich

**3. Certification of compliance with the Open Meetings Law**

County Administrator Ben Wehmeier certified compliance with the Open Meetings Law.

**4. Approval of the agenda**

Move Item #8 to #16

**5. Approval of Park Committee Minutes for March 4, 2019**

Johns/Lund motion to approve the March 4, 2019 minutes. Motion passes 4/0.

**6. Communications**

Wiesmann – noted that several parks have been closed due to river flooding. Parks had a booth at Canoecopia and distributed over 2,000 maps.

**7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No public comment.

**8. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on accepting offer to donate land for a Jefferson County Park**

Nass/Johns motion to convene into closed session. Motion passes 5/0.

**9. Reconvene in open session for discussion and possible action on accepting offer to donate land for a Jefferson County Park**

Nass/Johns motion to reconvene into open session. Motion passes 5/0.

Nass/Morse motion to make a recommendation to the County Board (at the April 16, 2019 meeting) to accept the donation of approximately 2 acres of property to Indian Mounds Park. Motion passes 5/0.

**10. Discussion on Holzhueter State Park**

Nehmer – on-going subject. No new material.

No action taken.

**11. Discussion on Increased Involvement with Facilities Maintenance**

Wiesmann – department is more involved in facilities maintenance. There are limitations at each facility. Parks crew is receiving more calls, putting in more time and resources into (winter) maintenance at other facilities.

No action taken.

**12. Discussion on completion of Segment I of the Interurban Trail**

Tietz – first bridge over the Rock River has been installed. We Energies has stated that the bridge cannot open until the trail is repaired (highway E to bridge), and then bridge to River Road. City of Watertown will repair the damaged section, but cannot provide the recycled asphalt from the bridge to River Road.

Nehmer – will work with the Jefferson County Highway Department and County Administrator to determine what is possible.  
No action taken.

**13. Discussion on Wisconsin Department of Transportation TAP Grant Request for Proposals Engineering Design Services Interurban Trail Segment II**

Udovich – solicited 12 firms, received responses from 9. Selection group needs to meet, select a list of firms to interview.

**14. Discussion and possible action on Jefferson County applying for a Stewardship Grant to fund construction and engineering costs for Phase II of the Interurban Trail Project**

Nehmer – applying for Stewardship grant for phase II for construction (20%) and engineering (100%) costs. Grant request may total more than \$400,000. Applications are due May 1, 2019.

Nass/Morse motion to submit a Stewardship Grant Application.

**15. Discussion on Glacial Heritage Area (GHA) –Friends of GHA**

No discussion.

**16. Discussion on 2018/2019 Parks Department Budget**

Nehmer – 2018 is closed and on budget.

**17. Tour – Holzhueter State Park**

**18. Adjourn**

Johns/Nass motion to adjourn at 10:02 am. Motion passes 5/0.

*Minutes prepared by:*

*Mary Truman*

*Program Assistant*

*Jefferson County Parks*